



“The City with a Heart”

Rico Medina, Mayor
Linda Mason, Vice Mayor
Tom Hamilton, Councilmember
Marty Medina, Councilmember
Michael Salazar, Councilmember

MINUTES SAN BRUNO CITY COUNCIL

July 26, 2022

7:00 p.m.

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

2. ROLL CALL

Councilmembers Hamilton, Medina, Salazar, Vice Mayor Mason and Mayor R. Medina were all present.

3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

The following members of the public addressed the City Council during Public Comment:

Member of the public Virginia Yanke - requested a response from her public comment made at the last Council meeting regarding the Senior Center lunch program.

Member of the public Steven Seymour – is concerned about vehicles double parking on San Mateo Avenue.

Member of the public Sandra Perez Vargas – also spoke about the double parking situation, praised Councilmember Medina and his friend Martine for planting flowers in Florida park and thanked San Bruno Code Enforcement Officer Harrison for his hard work.

Member of the public Nancy Foreman – is concerned about traffic when San Bruno Park Way, is closed during construction and a homeless individuals near Lowe's.

Members of the public Jason Lee – a San Bruno resident and downtown business owner shared concerns from fellow downtown business owners about the permitting and inspection process and asked what the City Council is doing about it, how they plan to hold staff accountable and what steps the City is taking to insure businesses are set up for success.

Member of the public Jenna Lee – has concerns about her experience with the Community Development Department.

4. ANNOUNCEMENTS/PRESENTATIONS

- a. The nomination period for the November 2022 Municipal Election opened Monday, July 18, 2022. The City of San Bruno recently transitioned to By-District Elections, and this November, Districts 1 and 4, as well as the At-Large Mayor, will be up for election. For information about the November 2022 election, please visit sanbruno.ca.gov/Elections.
- b. The next virtual workshop for the Safe Routes to School project is scheduled for July 28, 2022 at noon to provide updates on the planning process and opportunities for feedback on the draft recommendations. We hope you are able to attend. Get more information at sanbruno.ca.gov/SafeRoutes.
- c. Summer is upon us! That means that the City of San Bruno will happily host Concerts in the Park on Fridays in August, and Movies in the Park on Fridays in September – both at San Bruno City Park in front of the tennis courts. Visit sanbruno.ca.gov/CommunityServices for this and other fun programming for the entire family.
- d. National Night Out 2022 is on Tuesday, August 7, 2022. National Night Out is an annual community building campaign that promotes police community partnerships and neighborhood camaraderie to make our neighborhoods safer and more caring places to live. For more information on National Night Out, visit their website at natw.org. If you are interested in hosting an event in your neighborhood for National Night Out, contact Officer Sexson by Wednesday, July 27, 2022!

5. **CONSENT CALENDAR**

- a. Approve Accounts Payable for July 11, 2022 and July 18, 2022.
- b. Accept Payroll for July 3, 2022.
- c. Approve Reconciliation of General Ledger to Bank Report Dated April 30, 2022.
- d. Receive Written Update on the City's Response Efforts to COVID-19.
- e. Adopt Resolution Declaring the Continued State of Local Emergency and Need for the City Council and Other Legislative Bodies Subject to the Ralph M. Brown Act to Continue to Teleconference in Order to Ensure the Health and Safety of the Public Pursuant to AB 361.
- f. Adopt Ordinance Amending Ordinance 1087 Providing for Interim Automobile Sales at the Shops at Tanforan, That Was Adopted by the City Council on January 10, 1966, and Subsequently Amended by the City Council, – 1178 El Camino Real. APN: 014-316-330. PD 22-02. Bay Area A.G. Inc.
- g. Adopt Ordinance:
 - Amending the Zoning Ordinance to Rezone APN: 019-042-170 From Single-Family Residential District (R-1) to Planned Development District (P-D), Amending an Existing P-D District for APNs: 019-042-150 and 019-042-160, and Approving a Development Plan, Pursuant to Section 12.96.020 and Chapter 12.136 of the San Bruno Municipal Code Section, for the Proposed Glenview Terrace Residential Subdivision Project (APNs: 019-042-150, 019-042-160, and 019-042-170) (PD13-001); and
 - Approving a Development Agreement Between the City of San Bruno and New Shidai Development, LLC, for the Glenview Terrace Residential Subdivision Project, Located at 2880 and 2890 San Bruno Ave. W. and 850 Glenview Drive.
- h. Adopt Resolution (1) Vacating Public Service Easements Over a Portion of the Property at 1400-1500 Bayhill Drive, (2) Vacating Roadway Easements Within Bayhill Drive, (3) Accepting the Dedication of Utility and Roadway Easements Within Bayhill Circle, and (4) Authorizing the City Manager to Execute Implementing Conveyance Documents and Agreements in Substantially the Attached Forms; and Adopt Resolution Authorizing Various Curb Markings on Bayhill Circle.
- i. Adopt Resolution Authorizing the Reclassification of a Budgeted Police Officer Position to a Police Corporal Position and Approve the Transfer of \$9,456 From Account #001-2010-5105 to Regular Salary #001-2010-5101 and Related Benefit Accounts to Fund the Reclassification.
- j. Adopt Resolution Amending the Hourly Wage Schedule for Unclassified, Part-time, Temporary and Seasonal Employee Classifications.

Item h – Public Works Director Matt Lee amended the resolutions Sections 17 and Section 20 Item e.

No members of the public wished to address the City Council on the Consent Calendar.

M/S Salazar/ Medina to approve the Consent Calendar including amended Item h and excluding Item i which will be voted on separately. The motion passed unanimously.

Item i – Vice Mayor Mason requested that the resolution be amended to add that City Council receive a quarterly update of overtime savings and that those funds not be apportioned until the City Council makes a final decision.

M/S Mason/Salazar to approve Item i with the amended resolution. The motion passed unanimously.

6. **STUDY SESSION**

- a. Development Services Staffing and Service Contract Update.

City Manager Grogan presented the item to the City Council and answered questions.

Community & Economic Development Director Wu presented the item to the City Council and answered questions.

Community & Economic Development Management Analyst Mehta made a presentation to the City Council and answered questions.

Public Works Director Lee made a presentation to the City Council and answered questions.

West Coast Code Consultants Consultant Zhao made a presentation to the City Council and answered questions.

Chief Building Official Axiaq made a presentation to the City Council and answered questions.

Interim City Attorney Ortiz answered questions.

Member of the public Jason Lee - asked how the Customer Satisfaction Survey results will be used to determine performance and suggested that questions should include a field for the permit number and who the inspector was to help measure success.

- b. Provide Direction on Ballot Measure to Establish Term Limits.

City Manager Grogan and Interim City Attorney Ortiz each presented the item to the City Council and answered questions.

No members of the public wished to address the City Council on this item.

Direction Given: This item will be brought to the City Council for action at a Special Meeting to be held on August 3, 2022.

7. **COMMENTS FROM COUNCIL MEMBERS**

- a. **Mayor R. Medina:**

- SamTrans Service Changes are scheduled to begin August 3rd. He made a slide presentation and outlined the route changes that will affect service in San Bruno.

Councilmember Salazar:

- A member of the community made a request to him that we raise the Ukrainian flag again for a period of time in light of the continued hostilities.

Interim City Attorney Ortiz advised that this item can be brought back to the City Council for action at the upcoming Special City Council Meeting on August 3rd.

Councilmember Hamilton:

- Suggested that staff distribute the latest draft of the City Council Policies and Procedures document to the Council so they may review it and write up suggestions before the next study session to speed up the adoption process.
- The monthly pancake breakfast will be at the American Legion Hall on San Mateo Ave. this Saturday morning from 9 – 11 a.m.
- Join us at Parkside Middle School Saturday, July 30th at 9:30 a.m. and volunteer to transform and beautify the front of the school for the first day of school.

Councilmember Medina:

- The Second Harvest Food Bank groceries distribution will be tomorrow from 1:45 to 4:00 p.m. at Belle Air Elementary School. The need has increased from 200 to 220 families served recently so any kind of support or amount of your time is appreciated.

Vice Mayor Mason:

- Reminded that next Tuesday August 2nd at 7pm is National Night Out and that several neighborhoods are participating.
- The AZ Gallery in Tanforan is hosting the Sansei Granddaughters' Journey a documentary was created by five direct descendants of Japanese internees during World War II, the exhibit will be there from July 24 thru September 3rd.
- Is excited about two San Bruno businesses that have gotten attention in the media, Kiss My Boba was highlighted by the Chronicle and Mazra was featured on KQED.
- Announced that this is the first year the San Mateo County Union High School District has gone to districts. She encouraged people to consider running for a seat and giving San Bruno representation.

8. ADJOURNMENT

This meeting adjourned at 9:57 p.m. The next Regular City Council Meeting will be on Tuesday, August 23, 2022 at 7:00 p.m.

These City Council meeting minutes were prepared by Vicky Hasha, Deputy City Clerk, for approval at the regular meeting of March 14, 2023.

Vicky S. Hasha,
Deputy City Clerk

Rico E. Medina
Mayor